

**MASTER CONTRACT**  
**2025-26**  
**&**  
**2026-27**



Devils Lake Education Association  
and  
Devils Lake Public School Board

<p align="center"><b>2025-26 &amp; 2026-27</b>  <b>COLLABORATIVE BARGAINING AGREEMENT</b>  <b>BETWEEN</b>  <b>DEVILS LAKE EDUCATION ASSOCIATION &amp; DEVILS LAKE SCHOOL BOARD</b></p>
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**SALARY AGREEMENT**

**2025-26 School Year**

- Provide step increase - \$800/\$900
  - Provide additional steps 31-34, \$1,000 increase
  - Provide health, dental and vision insurance increases
  - Provide a \$1,500 one-time stipend
  - Provide \$1,250 increase to base (Base = \$46,225)
    - Salary Increase ..... \$ 573,087.13
    - TFFR Increase ..... \$ 181,309.83
    - Social Security Increase ..... \$ 62,774.92
    - Health Insurance Increase ..... \$ 233,003.04
    - Dental Insurance Increase ..... \$ 5,491.20
    - Vision Insurance Increase ..... \$ 1,771.20
    - Disability Insurance Increase ..... \$ (385.44)
    - Life Insurance Increase ..... \$ 0.00
- TOTAL INCREASE ..... \$ 1,304,551.88 = 7.02%**
- Co-Curricular Increase ..... \$ 89,015.68 = 11.44%**
- \$1,500 Stipend ..... \$ 247,500.00**

**2026-7 School Year**

- Provide step increase - \$800/\$900
  - Provide additional steps 31-34, \$1,000 increase
  - Provide a \$2,000 one-time stipend
  - Provide \$1,250 increase to base (Base = \$47,475)
    - Salary Increase ..... \$ 320,250.00
    - TFFR Increase ..... \$ 101,318.76
    - Social Security Increase ..... \$ 49,744.12
    - Health Insurance Increase ..... \$ 0.00
    - Dental Insurance Increase ..... \$ 0.00
    - Vision Insurance Increase ..... \$ 0.00
    - Disability Insurance Increase ..... \$ 0.00
    - Life Insurance Increase ..... \$ 0.00
- TOTAL INCREASE ..... \$ 800,312.88 = 2.82%**
- Co-Curricular Increase ..... \$ 23,454.88 = 2.70%**
- \$2,000 Stipend ..... \$ 330,000.00**

# LANGUAGE AGREEMENTS

## INTRODUCTION

This Agreement is entered into by and between the Devils Lake Public School Board and the Devils Lake Education Association. The Association represents and this Agreement applies to all individuals licensed or approved to teach by the Education Standards and Practices Board and employed primarily as classroom teachers. These individuals are referenced as teachers in this contract.

## ARTICLE III. TEACHER EMPLOYMENT

### Section 1. Credit for Experience

The School Board shall place all teachers in the Devils Lake Public School District in their appropriate places on the salary schedule according to their years of teaching experience and education in or outside the district and shall be given full credit for up to 15 years prior experience.

The district recognizes the year(s) of resident intern work under the direction of a university master's degree program in education as year(s) of experience when determining the placement of a new teacher on the teacher salary schedule.

Teachers will not be placed on the salary schedule at a level higher than level 16, which represents 15 years of experience.

## ARTICLE VIII. TEACHER WORKLOAD

### Section 5. Preparation Time

The Devils Lake Public School District shall provide each teacher with 40 minutes of consecutive uninterrupted duty-free preparation time per day. Teachers shall be compensated for any special education meetings (504, IEP, health plans, etc) that would cause them to lose their preparation period. No less than 25 minutes of consecutive uninterrupted duty-free preparation time will be provided on scheduled early dismissal days.

## ARTICLE X. SCHOOL CALENDAR

The school calendar for each year shall be submitted for review by the Association. Changes in the school calendar will be brought back to the Association at least 30 days in advance of it being submitted to the School Board for final approval.

The length of the school calendar will be 183 days. If the two storm days are not used for storms, days will be used toward the end of the school year, with the specific days to be at the discretion of the Superintendent or his/her designee.

173	Student Contact Days
2	Storm Days
2	Parent Teacher Conference Compensation Days
3	Holidays
5	Professional Development Flexed Teacher Work Days (3 paid days required by law)
<b>185</b>	<b>TOTAL</b>
- 2	Unused Storm Days
<b>183</b>	<b>ACTUAL TEACHER CONTRACT DAYS</b>

## **ARTICLE XII. SALARIES**

### **Section 2. Method of Payment**

Normal pay days will be on the 20<sup>th</sup> day of each month. In the event the 20<sup>th</sup> falls on a Saturday or Sunday, the pay day shall be the Friday before. Staff members will be given an option of a 10-month or 12-month payment plan.

### **New Teacher Payment Plan Notification**

Newly hired teachers may elect to participate in a one-time 13-month payment plan. To initiate payment beginning in August, the following requirements must be completed and submitted to the Business Office on or before August 12<sup>th</sup>:

- Background check results returned from the state
- All licensure documentation
- Signed contract
- Completed payroll and benefits forms

Please note: If any of the required documentation or background check results are not received by the stated deadline, the first paycheck will be issued with the regular September payroll.

The 38-week employees will be paid on a 12-month plan unless the individual notifies the business office by September 10 of the school year that he or she desires the 10-month plan. All persons with extended contracts will be paid on a 12-month plan. In case of resignation the teacher would be paid in full, at the time of separation from the school district.

## **ARTICLE XIII. CONTRACTS**

### **Section 3. Liquidated Damages (New)**

When a teacher signs a contract with the Devils Lake Public School District, there is a good-faith expectation that the terms and conditions of the teaching contract will be met by the teacher and the school district. Any release from contract or breach of contract is subject to a payment of liquidated damages to the District unless waived by the Board.

<u>Time of Request</u>	<u>Liquidated Damages</u>
April 15 – June 30	5% of contracted base salary
July 1 – August 15	8% of contracted base salary

## **ARTICLE XV. SICK LEAVE**

### **Section 4. Bereavement Leave**

Teachers are granted four (4) non-accumulative bereavement leave days per year. Additional days may be approved and will be deducted from the teacher's sick leave balance, with a maximum of 10 days permitted per incident.

### **Section 7. Paid Leave for Bodily Injury (New)**

All teachers will be provided a safe place of employment. In the event that an employee sustains physical bodily injury as a result of an act committed by a student during school hours or during the performance of official school duties, the incident shall be reported to the administration immediately. The teacher will be given the option of taking leave for the remainder of the day on which the incident occurs without being charged against their sick or personal leave, without loss of pay.

Employees are entitled to up to five (5) paid days of leave when a physical bodily injury requiring medical treatment occurs due to the action of a student. The injury must be approved as a

compensable claim by Workforce Safety and Insurance (WSI). This leave shall not require the exhaustion of other accrued leave prior to its use. It is intended to cover the initial recovery period and any medically necessary follow-up care, including treatment, rehabilitation, or other services as recommended by a licensed healthcare provider. The leave may be used continuously or intermittently, depending on the treatment plan and the nature of the injury.

The intent of this is to apply five (5) paid days of leave per incident, non-accruable per incident and non-accruable over multiple years. These days are also not eligible for payout if they are not used.

## **ARTICLE XXV. MISCELLANEOUS**

### **Section 4. Duration Clause**

The provisions of each Article attached hereto, except as otherwise specifically provided, shall be effective as of July 1, 2025, to June 30, 2027 at which time it shall automatically renew itself unless written notification to the contrary is made by either Party at least one hundred sixty (160) days prior to the anniversary date of this Agreement. If such notification occurs, this Agreement shall be renegotiated. Changes may be made at any time by mutual consent.

## **CO-CURRICULAR SALARY SCHEDULE**

### **Add boys' and girls' golf:**

Head (varsity) boys' and girls' – 0.11 of the base salary

Assistant (JV) boys' and girls' – 0.08 of the base salary

JH boys' and girls' (if numbers require) – 0.05 of the base salary

Add CMS Team Leader – 0.0375 of the base salary

Robotics – move up to 0.0375 of the base salary

Delete – Courage Retreat

AGREED BY:

  
President, DL Education Association

Date: 6-4-25

  
President, DL Board of Education

Date: 6/5/25

# MASTER CONTRACT

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## **INTRODUCTION**

This Agreement is entered into by and between the Devils Lake Public School Board and the Devils Lake Education Association. The Association represents and this Agreement applies to all individuals licensed or approved to teach by the Education Standards and Practices Board and employed primarily as classroom teachers. These individuals are referenced as teachers in this contract.

## **ARTICLE I. TEACHER RIGHTS**

### **Section 1. Evaluation of Students**

The teacher shall have the right to grade and evaluate students within the grading policies of the school district. No grade or evaluation shall be changed without consultation with the teacher and principal. In the event the teacher and the principal disagree, a review panel consisting of: 1) a school board member, 2) a teacher, and 3) a principal, shall be selected by the superintendent and DLEA president and charged with rendering a decision which shall be final.

### **Section 2. Criticism of Teachers**

Any questions or criticism of a teacher or his/her methods by a Board Member, Administrator, supervisor or another teacher shall be made in confidence, and not in the presence of students, parents or public gatherings other than school board meetings.

## **ARTICLE II. DEVILS LAKE EDUCATION ASSOCIATION RIGHTS** (Hereinafter referred to as the Association)

### **Section 1. Transacting Association Business**

Duly authorized representatives of the local Association may be permitted to transact official Association business as approved by the Administration at all times provided that this shall not interfere with or interrupt normal school operations, including regular and executive Association meetings.

### **Section 2. Use of School Buildings**

The Association may have the right to use school buildings at reasonable hours for meetings, provided that the principal of the building was notified in advance of the time and place of all such meetings, and no conflicts exist.

### **Section 3. Use of School Equipment**

The Association may have the right to use school facilities and equipment at reasonable times when such equipment is not otherwise in use. The Board may charge the Association a reasonable cost for any materials and supplies incident to such use.

### **Section 4. Use of School Mail Service**

The Association may have the right to use teacher mailboxes for communications to teachers.

## **ARTICLE III. TEACHER EMPLOYMENT**

### **Section 1. Credit for Experience**

The School Board shall place all teachers in the Devils Lake Public School District in their appropriate places on the salary schedule according to their years of teaching experience and education in or outside the district and shall be given full credit for up to 15 years prior experience.

The district recognizes the year(s) of resident intern work under the direction of a university master's degree program in education as year(s) of experience when determining the placement of a new teacher on the teacher salary schedule.

Teachers will not be placed on the salary schedule at a level higher than level 16, which represents 15 years of experience.

## **Section 2. Lane Changes on the Salary Schedule**

Staff members anticipating a lane change for the upcoming school year must submit a letter to the district office indicating that sufficient credits will be earned to merit a lane change on the salary schedule. This letter must be submitted to the district office prior to May 1<sup>st</sup>.

Staff members who have received sufficient credits to change lanes must submit a transcript for verification to the district office by the first day of school in the fall. Payroll reflecting lane changes will be processed only if verification is received by September 1<sup>st</sup>.

Credits applied to lane changes must be for graduate semester hours taken.

## **ARTICLE IV. TEACHER ASSIGNMENT**

### **Section 1. Notification**

All teachers previously employed by the school system may obtain teaching schedules, class or subject assignments, building assignments and room assignments for the coming year as of August 15. If changes are necessary after August 15, the teacher will be contacted.

### **Section 2. Assignment Areas**

Teachers shall only be assigned to teach in certified fields or in an area of concentration endorsed by the Department of Public Instruction. (As per North Dakota Century Code.)

### **Section 3. Extra-Curricular**

Any assignments in addition to the normal teaching schedule during the regular school year and summer school sessions shall not be made without the consent of the teacher involved.

### **Section 4. Travel**

Those teachers required to use their own vehicles during the school day shall be reimbursed as follows: Number of transfers scheduled per week X 36 weeks X \$2.00 / 9 = the monthly reimbursement for travel. The teacher shall make other necessary unscheduled transfers without changes in the reimbursement formula as long as they are on an occasional basis. A transfer is defined as traveling from one site to another (one way).

## **ARTICLE V. TEACHER EVALUATIONS**

### **Section 1. Procedure**

The performance of all teachers shall be evaluated in writing. The procedure for the evaluation of teachers shall be mutually agreed upon by the administration and the teachers in the building involved. Such evaluation shall be conducted openly and with full knowledge of the teacher.

### **Section 2. Evaluators**

Formal Evaluation shall be conducted by a qualified building principal, director, or assistant principal. However, provisions for self-evaluation and student evaluation may be mutually developed by the teacher and his/her immediate superior, and such evaluation shall, if the teacher so requests, become a part of his/her personnel file.

### **Section 3. Conferences**

Each evaluation shall be followed within 5 days by a conference between the teacher and the evaluator at which time the evaluator will review his/her evaluation with the teacher. Such conference shall be used to indicate to the teacher the strengths of the teacher as evidenced during the evaluation, the weaknesses of the teacher as evidenced during the evaluation, and specific suggestions as to measures which the teacher might take to improve his/her performance in the areas of weakness. The written report of the evaluation shall be submitted to the teacher prior to its being placed in the teacher's personnel file. The teacher shall sign or initial the evaluation indicating that he/she has seen and understood the report. In the event that the teacher does not concur with the evaluator's report, the teacher shall be afforded the opportunity to write a rebuttal which shall be attached to the evaluator's report prior to it being placed in the teacher's personnel file.

### **Section 4. File**

A teacher shall have the right upon request to review the contents of his/her file. The teacher shall be entitled to have a representative of the association accompany him/her during such review. All evaluatory material concerning a teacher of his/her performance shall be kept in his/her file and no such material can be placed in his/her file without the teacher's prior knowledge. Although the confidentiality of personal references, credentials, and other similar documents may need to be preserved, the Board agrees that commencing with the employment of the teacher, the file established for the teacher shall be open to his/her inspection. No separate file shall be established.

## **ARTICLE VI. TRANSFERS**

The Devils Lake Public School District endeavors to provide growth and renewal opportunities for those district staff wishing to transfer to either another site in the district or another position at their existing site of employment. The following guidelines are used in either voluntary or involuntary situations:

### **Section 1. Voluntary Transfers**

Teachers desiring a change in grade or subject assignments, or who desire to transfer to another building, may apply for such change through the superintendent. Vacancies shall be posted on the Devils Lake Public School website.

Voluntary in-district transfer requests are considered by the principal and the superintendent prior to opening positions to out-of-district applicants. If no in-district transfer requests are received or in-district candidates either do not meet the job specifications or are not accepted by the building principal, the opening will be advertised for out-of-district candidates.

Transfers to other positions between grade levels or departments in a specific school may be approved at the direction of the building principal. Final decision-making rests with the superintendent.

### **Section 2. Involuntary Transfers**

In the event that an involuntary transfer must be made, a written notification with regard for both the welfare of the district and the preparation and qualifications of the staff member will be given to the teacher as soon as practicable. Even in cases of emergency, an involuntary transfer or reassignment shall be made after a meeting between the teacher involved and the appropriate supervisor, at which time the teacher shall be notified of the reason for such transfer or reassignment. In the event that the teacher objects to such transfer or reassignment, the teacher shall be afforded the right to meet with the superintendent, at which time the teacher may at his/her option have an Association representative present.

## **ARTICLE VII. TEACHER'S FUND FOR RETIREMENT**

The Devils Lake Public Schools shall treat the employee's share of the payment to Teacher's Fund for Retirement as a tax-sheltered annuity as authorized by North Dakota Century Code.

## **ARTICLE VIII. TEACHER WORK LOAD**

### **Section 1. Hours**

Teachers shall be required to report for duty 30 minutes before the opening of the regular school day, and shall be required to remain 30 minutes after the close of the day. The starting and ending times shall be defined annually in the staff handbooks for each school.

### **Section 2. Class Load**

The District will make every effort to maintain small class sizes since this is usually beneficial to students, teachers, administrators, and the educational purposes of the District.

The normal teaching load in grades K-4 will not exceed 5 hours and 30 minutes per day. The normal teaching load in grades 5-8, utilizing the concepts of the Middle School, will not exceed 5 hours and 20 minutes per day. The normal teaching load in grades 9-12 will not exceed 5 hours pupil contact per day and the teacher load will not exceed approximately 150 students per day. The normal teaching load for music and physical education instructors who are shared between the high school and middle school/elementary will not exceed 5 hours pupil contact per day. In any given year, it is understood that exceptions may be necessary due to unusual circumstances, budget limitations, and/or availability of staff.

In the event of an additional class assignment, the teacher will be reimbursed on a prorated basis of the teacher's salary. Study hall supervision over and above the normal teaching load will be paid on the basis of \$1200 for one study hall/day for the school year. Extended time (Excluding Summer School) will be paid on a prorated basis of the daily rate of the teacher's salary.

### **Section 3. Substitute Work**

Teachers within the school district who substitute for another teacher within the school district shall receive \$25.00 per period.

Teachers left in charge due to an administrator's absence from the district shall receive an additional \$25.00 for their prep time lost and/or lunch time lost.

### **Section 4. Part Time Teachers**

Every attempt will be made to make the normal school day for part-time teachers proportionate in both pay and assignments. This will include a balance of duty-free time, lunch periods, conference periods, meetings and workshop/in-service requirements, when compared to full time. Part-time staff will be compensated at their regular salary rate for any required time, agreed upon in advance with their building administrator, beyond their contract requirement.

### **Section 5. Preparation Time**

The Devils Lake Public School District shall provide each teacher with 40 minutes of consecutive uninterrupted duty-free preparation time per day. Teachers shall be compensated for any special education meetings (504, IEP, health plans, etc) that would cause them to lose their preparation period. No less than 25 minutes of consecutive uninterrupted duty-free preparation time will be provided on scheduled early dismissal days.

### **Section 6. Pay for Outside of Normal Contract Time**

Teachers will be paid an hourly rate for required district times outside of the regular contract time. Items to be included, but not limited to, are elementary music concerts, technology nights, math nights, and reading nights.

## ARTICLE IX. TEACHERS FOR CO-CURRICULAR ACTIVITIES

A well-rounded schedule of co-curricular activities supports the educational environment for the young people in the Devils Lake School District. In order to maintain a diverse choice for students, it is necessary to have a sufficient number of teachers available to be class advisors, chaperones for school parties, workers for athletic events, workers for music events and class plays.

Therefore, should there be a shortage of volunteer teacher personnel to properly assist with these activities, a random method of assignment shall be formulated. Assignments made in this manner will be shared with all staff members.

## ARTICLE X. SCHOOL CALENDAR

The school calendar for each year shall be submitted for review by the Association. Changes in the school calendar will be brought back to the Association at least 30 days in advance of it being submitted to the School Board for final approval.

The length of the school calendar will be 183 days. If the two storm days are not used for storms, days will be used toward the end of the school year, with the specific days to be at the discretion of the Superintendent or his/her designee.

173	Student Contact Days
2	Storm Days
2	Parent Teacher Conference Compensation Days
3	Holidays
5	Professional Development Flexed Teacher Work Days (3 paid days required by law)
<b>185</b>	<b>TOTAL</b>
- 2	Unused Storm Days
<b>183</b>	<b>ACTUAL TEACHER CONTRACT DAYS</b>

## ARTICLE XI. CONTINUOUS PAYROLL DEDUCTIONS FOR DUES

Continuous payroll deductions for professional dues will be provided to those teachers who wish to participate as per North Dakota Century Code. Before October 1 each year, DLEA will present to the school board the signatures of DLEA members wishing to participate in payroll dues deductions. Under no circumstances shall the Board or the DLEA be liable for any part of any employee's professional dues.

## ARTICLE XII. SALARIES

### Section 1. Schedule

All non-administrative certified staff salaries are determined by the Master Contract.

### Section 2. Method of Payment

Normal pay days will be on the 20<sup>th</sup> day of each month. In the event the 20<sup>th</sup> falls on a Saturday or Sunday, the pay day shall be the Friday before. Staff members will be given an option of a 10-month or 12-month payment plan.

## **New Teacher Payment Plan Notification**

Newly hired teachers may elect to participate in a one-time 13-month payment plan. To initiate payment beginning in August, the following requirements must be completed and submitted to the Business Office on or before August 12<sup>th</sup>:

- Background check results returned from the state
- All licensure documentation
- Signed contract
- Completed payroll and benefits forms

Please note: If any of the required documentation or background check results are not received by the stated deadline, the first paycheck will be issued with the regular September payroll.

The 38-week employees will be paid on a 12-month plan unless the individual notifies the business office by September 10 of the school year that he or she desires the 10-month plan. All persons with extended contracts will be paid on a 12-month plan. In case of resignation the teacher would be paid in full, at the time of separation from the school district.

## **ARTICLE XIII. CONTRACTS**

### **Section 1. Issued Contracts**

If the parties engage in negotiations relating to this Agreement, individual contracts will be issued to existing teachers within fourteen (14) days of the meeting at which the Board ratifies the Agreement. Contracts will be signed by the School Board President and Business Manager before issued to the teachers.

### **Section 2. Individual Contracts**

Individual contracts shall not be inconsistent with the terms and conditions of this Agreement.

### **Section 3. Liquidated Damages**

When a teacher signs a contract with the Devils Lake Public School District, there is a good-faith expectation that the terms and conditions of the teaching contract will be met by the teacher and the school district. Any release from contract or breach of contract is subject to a payment of liquidated damages to the District unless waived by the Board.

<u>Time of Request</u>	<u>Liquidated Damages</u>
April 15 – June 30	5% of contracted base salary
July 1 – August 15	8% of contracted base salary

## **ARTICLE XIV. FRINGE BENEFITS**

### **Section 1. Premiums and Annual Coverage**

The Board shall make payment of insurance premiums for each teacher to provide the benefits below for a full twelve (12) month period for each contract year. The beginning and ending date of insurance coverage will be defined by the insurance policy at the time of employment.

### **Section 2. Medical**

The Board shall offer to contribute the equivalent of a single member premium to any hospital/medical insurance policy held by a contracted full-time member of the Devils Lake Public School staff which has been selected by the Association and approved by the Board.

### **Section 3. Dental**

The Board shall offer to provide a dental care insurance program, selected by the Association and approved by the Board, without cost to the Devils Lake Public School staff. The services shall include

preventative, regular restorative dentistry, special restorative dentistry, surgical periodontics, prosthetics, and orthodontic services.

#### **Section 4. Vision**

The Board shall offer to provide optical care services insurance, selected by the Association and approved by the Board, to all members of the Devils Lake Public School staff. Covered services shall include examinations, fittings, and supplying of eyeglasses and/or contact lenses.

#### **Section 5. Disability**

The Board shall provide long-term disability income insurance, selected by the Association and approved by the Board, to all eligible members of the Devils Lake Public School staff.

#### **Section 6. Life**

The Board shall provide group term life insurance coverage in the amount of \$50,000, selected by the Association and approved by the Board, to all eligible members of the Devils Lake Public School staff

### **ARTICLE XV. SICK LEAVE**

#### **Section 1. Sick Leave**

Teachers between year 1 and year 15 of service shall receive 12 days of sick leave per year, accumulative to 125 days. Teachers with 16 years of service or more shall receive 10 days of sick leave per year, accumulative to 125 days. Sick leave is to be used for the teacher's own illness and the illness of immediate family. Sick leave may be used by the hour. A doctor's certificate may be required after 5 working days of continued illness in order to continue sick leave.

Pregnancy shall be treated like any other disability for purposes of sick leave. This includes the time for recovery after the birth of a child, a miscarriage, or stillbirth. The duration of this leave shall be determined by the mother's doctor and will be charged against sick leave.

Leave of ten days will also be granted under this provision for actual adoption placement.

The Superintendent may grant an employee up to an additional 5 days of sick leave for the pregnancy/birth of a child, a miscarriage, or a stillbirth. No employee will be granted additional days under this clause until all available sick and personal leave are depleted. The purpose of this clause is to lighten the financial burden of employees who do not have sufficient sick and/or personal leave for childbirth and to encourage new employees to join the sick leave bank.

#### **Section 2. Maternity/Paternity/Adoption Leave**

A teacher will generally be granted maternity/paternity/adoption leave without pay for a maximum period of twelve weeks. (Maternity leave and Adoption leave may be used if the teacher desires extended time after sick leave for pregnancy and adoption placement has expired.)

#### **Section 3. Family Leave**

Sick leave may also be used in the event of serious illness in the immediate family which shall include spouse, children, parents, sisters, brothers, grandparents, grandchildren or in-laws of the teacher or spouse. Serious illness shall be defined to include only those illnesses which include hospitalization or direct consultation between the ill person and a medical doctor. The immediate supervisor may request medical verification of the seriousness of the family member's illness.

If an extension of leave for the above reasons is needed due to emergency situations, the teacher may request in writing from the immediate supervisor use of sick leave on a humanitarian basis.

The Family Medical Leave Act entitles eligible employees to receive up to a combined total of twelve weeks

of unpaid leave for a "serious health condition" to the employee, an employee's spouse, parent, or child. The employee may elect or the employer may require the employee to substitute other leave provided (e.g. sick leave, personal leave) for leave required under the Family Medical Leave Act.

#### **Section 4. Bereavement Leave**

Teachers are granted four (4) non-accumulative bereavement leave days per year. Additional days may be approved and will be deducted from the teacher's sick leave balance, with a maximum of 10 days permitted per incident.

#### **Section 5. Payment for Unused Sick Leave**

At the beginning of each school year, ten (10) days of sick leave shall be added to each teacher's accumulative total. At the end of the school year, the teacher shall be paid \$25 per day for all days exceeding 125. Sick leave status will be evaluated, and payment will be made at the conclusion of each official school year.

#### **Section 6. Emergency Leave**

All teachers will be allowed to use 1 sick day for emergencies if they have no personal leave remaining. The emergency leave sick day may be granted during acts of God, including but not limited to, damage to residence, weather conditions, and other circumstances over which the teacher has no control.

#### **Section 7. Paid Leave for Bodily Injury (New)**

All teachers will be provided a safe place of employment. In the event that an employee sustains physical bodily injury as a result of an act committed by a student during school hours or during the performance of official school duties, the incident shall be reported to the administration immediately. The teacher will be given the option of taking leave for the remainder of the day on which the incident occurs without being charged against their sick or personal leave, without loss of pay.

Employees are entitled to up to five (5) paid days of leave when a physical bodily injury requiring medical treatment occurs due to the action of a student. The injury must be approved as a compensable claim by Workforce Safety and Insurance (WSI). This leave shall not require the exhaustion of other accrued leave prior to its use. It is intended to cover the initial recovery period and any medically necessary follow-up care, including treatment, rehabilitation, or other services as recommended by a licensed healthcare provider. The leave may be used continuously or intermittently, depending on the treatment plan and the nature of the injury.

The intent of this is to apply five (5) paid days of leave per incident, non-accruable per incident and non-accruable over multiple years. These days are also not eligible for payout if they are not used.

### **ARTICLE XVI. SICK LEAVE BANK**

A sick leave bank shall be available to all employees of the Devils Lake Public School District who qualify for accumulated sick leave. The purpose of this bank shall be to compensate employees in the event their regular accumulated sick leave days are exhausted due to unexpected and catastrophic illness and/or injury.

#### **Section 1. Qualifications**

- A. New employees have until October 1<sup>st</sup> of their first year of employment to join the Sick Leave Bank. Other employees who did not join in their first year have the opportunity to join by October 1<sup>st</sup> following the completion of their first and fifth year in the district.

If the Sick Leave Bank balance falls below 180 days (as stated in B below), all employees who are not members of the Sick Leave Bank have an additional opportunity to join the Sick Leave Bank by



contributing 2 days plus any additional days that members have been assessed during their time of employment.

- B. Each participating employee shall invest two (2) sick leave days in the bank. Whenever the balance falls below 180 days, each member shall be assessed sufficient days to restore a minimum 180-day balance. All days are considered to have equal value no matter who is contributing or withdrawing.

## **Section 2. Application**

- A. Any Sick Leave Bank participant having used his/her total accumulated personal sick leave may apply to the Sick Leave Bank for consideration to draw on the Sick Leave Bank days.
- B. Employees who have accumulated less than 25 days of sick leave prior to using sick leave for this catastrophic illness and/or injury shall take 3 days without pay before being able to access the Sick Leave Bank, employees who have accumulated 25 or more but less than 50 days under the same said conditions shall take two days without pay, and employees who have accumulated 50 or more days under the same said conditions shall take one day without pay before being able to access the sick leave bank.
- C. Applications must be in writing and shall be given to the Sick Leave Bank Committee for consideration. A medical doctor's certificate of illness or injury shall accompany all applications to the Sick Leave Bank Committee. The application must request a specific number of days.

## **Section 3. Committee**

- A. The purpose of the Sick Leave Bank Committee shall be to oversee the use of the Bank, review all applications, accept or reject the applications, maintain proper balance, and provide reasonable assurance that the Sick Leave Bank is not abused.
- B. The Sick Leave Bank Committee shall consist of two (2) teachers, one classified employee, one principal, and one school board designee.
- C. The teacher representatives will be selected by DLEA. The Superintendent will select the principal representative and the classified representative. The School Board will select their designee. All committee members will be designated on an annual basis.
- D. The committee will meet within three working days upon receipt of a request and a decision will be made at that time. In the situation when a committee member cannot be available, the remaining members may make the decision if at least three members are present. A simple majority will be binding to the committee and the applicant.
- E. The decision of the Sick Leave Bank Committee is final. An applicant who has had their request to utilize the Sick Leave Bank denied, may request the Sick Leave Bank Committee to reconsider an earlier decision if additional circumstances or complications arise.

## **Section 4. Limitations**

- A. The intent of the Sick Leave Bank is to provide for the gap between sick leave and district provided disability benefits. The normal withdrawal will be limited to the days necessary to qualify for district provided disability benefits. Once an employee's disability benefits begin, the Sick Leave Bank benefits will discontinue.
- B. Any participant of the Sick Leave Bank, upon approval of the Sick Leave Bank Committee, may draw from the Sick Leave Bank up to ninety (90) days for a given disability. These need not be consecutive days. Upon return to work, if another non-related disability should occur, the Sick Leave Bank will again be available for up to an additional ninety (90) days for this disability.

- C. No participant shall be eligible to withdraw more than a total of one hundred eighty (180) days.
- D. No withdrawals from the Sick Leave Bank shall extend beyond the current contract year.
- E. The Sick Leave Bank may be accessed for unexpected or catastrophic illness and/or injury to an employee's spouse or child.
- F. Sick Leave Bank days may be accessed for maternity only if medical complications of pregnancy and/or childbirth result in a long-term disability of the mother. Verification by a medical doctor will be required.
- G. Any participant of the Sick Leave Bank may withdraw from the Bank at the end of a school year by giving written notice to the Sick Leave Bank Committee. Sick days invested in the bank will not be returned upon leaving the bank. Once a participant withdraws from the Bank, the participant is no longer eligible to rejoin the bank.

### **Section 5. Accounting**

Accounting shall be maintained in the Business Office of the Devils Lake Public Schools.

## **ARTICLE XVII. PERSONAL LEAVE**

At the beginning of each school year, each teacher shall be credited with three (3) days to be used by the hour for personal business. Teachers that have completed ten (10) years or more of continuous service with the Devils Lake Public Schools will be granted four (4) days to be used by the hour for personal business. Teachers that have completed 15 years or more of continuous service with DLPS will be granted five (5) days to be used by the hour for personal business. Personal leave may be used for any purpose at the discretion of the teacher. Such personal leave shall be accumulative to seven (7) days for teachers with 1-14 years of service, and eight (8) days for 15 years or more of service. However, no more than five (5) days can be used consecutively.

Personal leave will generally not be permitted during the first or last week of instruction. Personal leave will not be granted unless the principal has been given adequate advance written notice (generally two working days except in emergency situations). Reasonable restrictions may be imposed on the granting of personal days to ensure that essential services are provided to students attending each school within the district.

Teachers will be paid \$150 for each unused personal day. A teacher may not be paid for more than three (3) unused personal days in any one year, except upon leaving the district or upon retirement.

After all appropriate leave is depleted; unpaid leave may be used for emergencies. Emergency unpaid leave shall be granted to a teacher during acts of God, including but not limited to, damage to residence, weather conditions, and other circumstances over which the teacher has no control.

## **ARTICLE XVIII. CONTINUING EDUCATION**

### **Section 1. Requirements**

All teachers in the Devils Lake Public School District shall comply with the standards for continuing education as prescribed by the State of North Dakota.

All credits earned by certified teachers for either an increase in salary or contract renewal must be obtained from an accredited college of teacher education. All credits earned by vocational teachers of the same purposes shall be earned from an accredited vocational institution.

## **ARTICLE XIX. BALANCED CLASS SIZE**

The Board will direct principals to make every attempt to have balanced class sizes within a grade level.

## **ARTICLE XX. NOON HOUR SUPERVISION**

The Administration will explore the use of non-certificated personnel as assistants in noon hour supervision. In the event that non-certificated personnel are not available or feasible, the pay of those teachers required to be on duty will be \$15.00 per hour to be paid on the fraction of the hour worked.

## **ARTICLE XXI. DISCIPLINE**

### **Corporal Punishment Policy**

The Devils Lake Public School board believes that dignity and self-worth are integral components of the learning process and that corporal punishment as defined herein is counterproductive to these concepts.

The use of corporal punishment, defined as punishment inflicted on the body of a student in order to modify behavior, is not allowed. The use of any instrument such as a paddle or stick on a student is strictly prohibited. Corporal punishment does not include action taken by an employee for self-defense, protection of persons or property, or obtaining possession of a weapon or other dangerous object. The School Board recognizes that reasonable physical force may occasionally be necessary to guard the safety and well-being of students or employees.

The authority of school officials acting pursuant to school rules is applicable to student behavior on and off campus when relevant to any lawful mission, process, or function of the school. The school may prohibit any action which impairs, interferes with, or obstructs the missions, processes, and functions of the school. Any off-campus student activity which does not come within this test is beyond the power and the responsibility of school officials to regulate. The relationship of each off-campus student activity to the mission, process, or function of the school must be determined from the specific fact situation.

## **ARTICLE XXII. NEGOTIATIONS**

### **Section 1. Tentative Agreements in Negotiations**

When a tentative agreement is reached during a negotiations session, that agreement will be presented within the minutes for that session. The agreement will contain the precise language to be copied verbatim into the final agreement. Should the item be reconsidered, the minutes will show the changes in language as agreed before the final agreement is signed.

### **Section 2. Impasse Procedure**

If an impasse exists under NDCC section 15.1-16-14, the board of a school district and the representative organization may agree to seek mediation. If the parties agree to seek mediation, the board and the representative organization shall jointly select a mediator and will be equally responsible for the cost of

mediation. If mediation fails, the board or representative organization may request that the education fact finding commission provide assistance.

## **ARTICLE XXIII. JURY AND COURT DUTY**

An employee may be granted leave of absence when serving on a jury or when subpoenaed by proper authority to appear as a witness for a Federal Government, the State of North Dakota, or a political subdivision thereof. The leave of absence shall be only for the duration of the court or jury duty.

The employee shall be granted time off with pay, less the amount of fees received for jury or court duty (which shall be turned into the Business Office at the Sports Center). Jury or court fees may be retained if the employee is on authorized personal leave or chooses to take a pay deduct.

Employees should inform the building administrator as soon as notice of jury or court duty is received and request time off in the usual manner.

## **ARTICLE XXIV. RETIREMENT INCENTIVE**

\*\* The retirement incentive is only available for TFFR Tier 2 members employed on or after 7/1/2008\*\*

To be eligible to receive a payment of \$1,000/year of continuous service retirement incentive, the employee must meet all of the following requirements:

- Completed 15 years of full-time continuous employment with the Devils Lake Public Schools at the time of retirement.
- Attained the eligibility standards of TFFR for a normal (unreduced) service retirement.
- Notify the district in writing of his/her intention of retiring no later than January 15<sup>th</sup> immediately prior to the year retirement begins.

The payment amount will be capped at \$40,000 or 40 years of continuous service to the Devils Lake Public Schools.

## **ARTICLE XXV. MISCELLANEOUS**

### **Section 1. Savings Clause**

Should any article, section, or clause of this Agreement be declared illegal by a court of competent jurisdiction, said article, section, or clause, as the case may be, shall be automatically deleted from this Agreement to the extent that it violates the law. The remaining articles, sections, and clauses shall remain in full force and affect the duration of the Agreement if not affected by the deleted article, section, or clause.

### **Section 2. Integration Clause**

The Board and the Association agree that the terms and conditions set forth in this Agreement represent the full and complete understanding and commitment between the parties and that the terms and conditions may not be added to or modified without the consent of the parties, as evidenced by a written amendment attached and made a part of this Agreement.

### **Section 3. Management Rights**

All terms and conditions of employment not covered by this agreement are subject to the Board's exclusive direction and control and may not be the subject of negotiations during the term of this agreement.

**Section 4. Duration Clause**

The provisions of each Article attached hereto, except as otherwise specifically provided, shall be effective as of July 1, 2025 to June 30, 2027 at which time it shall automatically renew itself unless written notification to the contrary is made by either Party at least one hundred sixty (160) days prior to the anniversary date of this Agreement. If such notification occurs, this Agreement shall be renegotiated. Changes may be made at any time by mutual consent.

# DEVILS LAKE PUBLIC SCHOOL DISTRICT SALARY SCHEDULE

## 2025-2026

5/28/2025

District pays all of Teacher's Share of TFFR (11.75%)

	<u><b>B</b></u>	<u><b>B+16</b></u>	<u><b>B+32</b></u>	<u><b>B+48</b></u>	<u><b>M</b></u>	<u><b>M+16</b></u>	<u><b>M+32</b></u>	<u><b>M+48</b></u>	<u><b>PhD/EdD</b></u>
1	\$46,225.00	\$46,825.00	\$47,575.00	\$48,475.00	\$50,475.00	\$51,225.00	\$51,975.00	\$52,875.00	\$53,875.00
TFFR SAL	\$52,379.60	\$53,059.49	\$53,909.35	\$54,929.18	\$57,195.47	\$58,045.33	\$58,895.18	\$59,915.01	\$61,048.16
2	\$47,025.00	\$47,625.00	\$48,375.00	\$49,275.00	\$51,275.00	\$52,025.00	\$52,775.00	\$53,675.00	\$54,675.00
TFFR SAL	\$53,286.12	\$53,966.01	\$54,815.86	\$55,835.69	\$58,101.98	\$58,951.84	\$59,801.70	\$60,821.53	\$61,954.67
3	\$47,825.00	\$48,425.00	\$49,175.00	\$50,075.00	\$52,075.00	\$52,825.00	\$53,575.00	\$54,475.00	\$55,475.00
TFFR SAL	\$54,192.63	\$54,872.52	\$55,722.38	\$56,742.21	\$59,008.50	\$59,858.36	\$60,708.22	\$61,728.05	\$62,861.19
4	\$48,625.00	\$49,225.00	\$49,975.00	\$50,875.00	\$52,875.00	\$53,625.00	\$54,375.00	\$55,275.00	\$56,275.00
TFFR SAL	\$55,099.15	\$55,779.04	\$56,628.90	\$57,648.73	\$59,915.01	\$60,764.87	\$61,614.73	\$62,634.56	\$63,767.71
5	\$49,425.00	\$50,025.00	\$50,775.00	\$51,675.00	\$53,675.00	\$54,425.00	\$55,175.00	\$56,075.00	\$57,075.00
TFFR SAL	\$56,005.67	\$56,685.55	\$57,535.41	\$58,555.24	\$60,821.53	\$61,671.39	\$62,521.25	\$63,541.08	\$64,674.22
6	\$50,225.00	\$50,825.00	\$51,575.00	\$52,475.00	\$54,475.00	\$55,225.00	\$55,975.00	\$56,875.00	\$57,875.00
TFFR SAL	\$56,912.18	\$57,592.07	\$58,441.93	\$59,461.76	\$61,728.05	\$62,577.90	\$63,427.76	\$64,447.59	\$65,580.74
7	\$51,025.00	\$51,625.00	\$52,375.00	\$53,275.00	\$55,275.00	\$56,025.00	\$56,775.00	\$57,675.00	\$58,675.00
TFFR SAL	\$57,818.70	\$58,498.58	\$59,348.44	\$60,368.27	\$62,634.56	\$63,484.42	\$64,334.28	\$65,354.11	\$66,487.25
8	\$51,825.00	\$52,425.00	\$53,175.00	\$54,075.00	\$56,075.00	\$56,825.00	\$57,575.00	\$58,475.00	\$59,475.00
TFFR SAL	\$58,725.21	\$59,405.10	\$60,254.96	\$61,274.79	\$63,541.08	\$64,390.93	\$65,240.79	\$66,260.62	\$67,393.77
9	\$52,625.00	\$53,225.00	\$53,975.00	\$54,875.00	\$56,875.00	\$57,625.00	\$58,375.00	\$59,275.00	\$60,275.00
TFFR SAL	\$59,631.73	\$60,311.61	\$61,161.47	\$62,181.30	\$64,447.59	\$65,297.45	\$66,147.31	\$67,167.14	\$68,300.28
10	\$53,425.00	\$54,025.00	\$54,775.00	\$55,675.00	\$57,675.00	\$58,425.00	\$59,175.00	\$60,075.00	\$61,075.00
TFFR SAL	\$60,538.24	\$61,218.13	\$62,067.99	\$63,087.82	\$65,354.11	\$66,203.97	\$67,053.82	\$68,073.65	\$69,206.80
11	\$54,225.00	\$54,825.00	\$55,575.00	\$56,475.00	\$58,475.00	\$59,225.00	\$59,975.00	\$60,875.00	\$61,875.00
TFFR SAL	\$61,444.76	\$62,124.65	\$62,974.50	\$63,994.33	\$66,260.62	\$67,110.48	\$67,960.34	\$68,980.17	\$70,113.31
12	\$55,025.00	\$55,625.00	\$56,375.00	\$57,275.00	\$59,275.00	\$60,025.00	\$60,775.00	\$61,675.00	\$62,675.00
TFFR SAL	\$62,351.27	\$63,031.16	\$63,881.02	\$64,900.85	\$67,167.14	\$68,017.00	\$68,866.86	\$69,886.69	\$71,019.83
13	\$55,825.00	\$56,425.00	\$57,175.00	\$58,075.00	\$60,075.00	\$60,825.00	\$61,575.00	\$62,475.00	\$63,475.00
TFFR SAL	\$63,257.79	\$63,937.68	\$64,787.54	\$65,807.37	\$68,073.65	\$68,923.51	\$69,773.37	\$70,793.20	\$71,926.35
14		\$57,225.00	\$57,975.00	\$58,875.00	\$60,875.00	\$61,625.00	\$62,375.00	\$63,275.00	\$64,275.00
TFFR SAL		\$64,844.19	\$65,694.05	\$66,713.88	\$68,980.17	\$69,830.03	\$70,679.89	\$71,699.72	\$72,832.86
15		\$58,025.00	\$58,775.00	\$59,675.00	\$61,675.00	\$62,425.00	\$63,175.00	\$64,075.00	\$65,075.00
TFFR SAL		\$65,750.71	\$66,600.57	\$67,620.40	\$69,886.69	\$70,736.54	\$71,586.40	\$72,606.23	\$73,739.38

	<u>B</u>	<u>B+16</u>	<u>B+32</u>	<u>B+48</u>	<u>M</u>	<u>M+16</u>	<u>M+32</u>	<u>M+48</u>	<u>PhD/EdD</u>
16	\$58,825.00	\$59,575.00	\$60,475.00	\$62,475.00	\$63,225.00	\$63,975.00	\$64,775.00	\$65,875.00	
TFFR SAL	\$66,657.22	\$67,507.08	\$68,526.91	\$70,793.20	\$71,643.06	\$72,492.92	\$73,399.43	\$74,645.89	
17	\$59,625.00	\$60,375.00	\$61,275.00	\$63,275.00	\$64,025.00	\$64,775.00	\$65,575.00	\$66,675.00	
TFFR SAL	\$67,563.74	\$68,413.60	\$69,433.43	\$71,699.72	\$72,549.58	\$73,399.43	\$74,305.95	\$75,552.41	
18		\$61,175.00	\$62,075.00	\$64,075.00	\$64,825.00	\$65,575.00	\$66,375.00	\$67,475.00	
TFFR SAL		\$69,320.11	\$70,339.94	\$72,606.23	\$73,456.09	\$74,305.95	\$75,212.46	\$76,458.92	
19		\$61,975.00	\$62,875.00	\$64,875.00	\$65,625.00	\$66,375.00	\$67,175.00	\$68,275.00	
TFFR SAL		\$70,226.63	\$71,246.46	\$73,512.75	\$74,362.61	\$75,212.46	\$76,118.98	\$77,365.44	
20		\$62,775.00	\$63,675.00	\$65,675.00	\$66,425.00	\$67,175.00	\$67,975.00	\$69,075.00	
TFFR SAL		\$71,133.14	\$72,152.97	\$74,419.26	\$75,269.12	\$76,118.98	\$77,025.50	\$78,271.95	
<b>STEPS INCREASE TO \$900</b>									
21			\$64,575.00	\$66,575.00	\$67,325.00	\$68,075.00	\$68,875.00	\$69,975.00	
TFFR SAL			\$73,172.80	\$75,439.09	\$76,288.95	\$77,138.81	\$78,045.33	\$79,291.78	
22			\$65,475.00	\$67,475.00	\$68,225.00	\$68,975.00	\$69,775.00	\$70,875.00	
TFFR SAL			\$74,192.63	\$76,458.92	\$77,308.78	\$78,158.64	\$79,065.16	\$80,311.61	
23			\$66,375.00	\$68,375.00	\$69,125.00	\$69,875.00	\$70,675.00	\$71,775.00	
TFFR SAL			\$75,212.46	\$77,478.75	\$78,328.61	\$79,178.47	\$80,084.99	\$81,331.44	
24			\$67,275.00	\$69,275.00	\$70,025.00	\$70,775.00	\$71,575.00	\$72,675.00	
TFFR SAL			\$76,232.29	\$78,498.58	\$79,348.44	\$80,198.30	\$81,104.82	\$82,351.27	
25			\$68,175.00	\$70,175.00	\$70,925.00	\$71,675.00	\$72,475.00	\$73,575.00	
TFFR SAL			\$77,252.12	\$79,518.41	\$80,368.27	\$81,218.13	\$82,124.65	\$83,371.10	
26			\$69,075.00	\$71,075.00	\$71,825.00	\$72,575.00	\$73,375.00	\$74,475.00	
TFFR SAL			\$78,271.95	\$80,538.24	\$81,388.10	\$82,237.96	\$83,144.48	\$84,390.93	
27			\$69,975.00	\$71,975.00	\$72,725.00	\$73,475.00	\$74,275.00	\$75,375.00	
TFFR SAL			\$79,291.78	\$81,558.07	\$82,407.93	\$83,257.79	\$84,164.31	\$85,410.76	
28			\$70,875.00	\$72,875.00	\$73,625.00	\$74,375.00	\$75,175.00	\$76,275.00	
TFFR SAL			\$80,311.61	\$82,577.90	\$83,427.76	\$84,277.62	\$85,184.14	\$86,430.59	
29			\$71,775.00	\$73,775.00	\$74,525.00	\$75,275.00	\$76,075.00	\$77,175.00	
TFFR SAL			\$81,331.44	\$83,597.73	\$84,447.59	\$85,297.45	\$86,203.97	\$87,450.42	
30			\$72,675.00	\$74,675.00	\$75,425.00	\$76,175.00	\$76,975.00	\$78,075.00	
TFFR SAL			\$82,351.27	\$84,617.56	\$85,467.42	\$86,317.28	\$87,223.80	\$88,470.25	
<b>STEPS INCREASE TO \$1000</b>									
31			\$73,675.00	\$75,675.00	\$76,425.00	\$77,175.00	\$77,975.00	\$79,075.00	
TFFR SAL			\$83,484.42	\$85,750.71	\$86,600.57	\$87,450.42	\$88,356.94	\$89,603.40	
32			\$74,675.00	\$76,675.00	\$77,425.00	\$78,175.00	\$78,975.00	\$80,075.00	
TFFR SAL			\$84,617.56	\$86,883.85	\$87,733.71	\$88,583.57	\$89,490.08	\$90,736.54	
33			\$75,675.00	\$77,675.00	\$78,425.00	\$79,175.00	\$79,975.00	\$81,075.00	
TFFR SAL			\$85,750.71	\$88,017.00	\$88,866.86	\$89,716.71	\$90,623.23	\$91,869.69	
34			\$76,675.00	\$78,675.00	\$79,425.00	\$80,175.00	\$80,975.00	\$82,075.00	
TFFR SAL			\$86,883.85	\$89,150.14	\$90,000.00	\$90,849.86	\$91,756.37	\$93,002.83	

## 2025-26 CO-CURRICULAR SALARY SCHEDULE

<b>BASE</b>		<b>\$46,225.00</b>					
					0.15	TYPICAL	
		1	1.05	1.1	X 11+ YEARS AMT	NUMBER	POTENTIAL
		<u>1-5 YEARS</u>	<u>6-10 YEARS</u>	<u>11+ YEARS</u>	<u>16+ YEARS/DLPS</u>	<u>HIRED</u>	<u>TOTAL SALARY</u>
0.165	HEAD--BB-2, FB, HK-2, WR-2, VB, TRACK-2	\$7,627.13	\$8,008.48	\$8,389.84	\$1,258.48	10	\$83,898.38
0.145	HEAD--SP, CC, DRAMA, BASE, SOFT, DANCE *STRINGS, *9-12 INSTRUMENTAL/VOCAL MUSIC	\$6,702.63	\$7,037.76	\$7,372.89	\$1,105.93	8	\$58,983.10
0.11	VAR ASSIST--BB-4,FB-3,HK-4,WR-3,TR-3,VB-2, BASE-3, SOFT-3, CC, DANCE, HEAD GOLF-2	\$5,084.75	\$5,338.99	\$5,593.23	\$838.98	29	\$162,203.53
0.08	9TH ATHLETIC COACHES--FB-2, BB-2, VB, BASE-2, SOFT-2, AST SPCH-VAR, AST DRAMA, GOLF ASST-2 *CMS 5-8 INSTRUMENTAL MUSIC, STUDENT CONGRESS *CMS 5-8 VOCAL MUSIC	\$3,698.00	\$3,882.90	\$4,067.80	\$610.17	16	\$65,084.80
0.065	7-8TH ATH COACHES--BB-8,FB-4,WR-2,TR-4,VB-4,BASE-2, SOFT-2, YRBK, ASSIST SPEECH-7TH/8TH	\$3,004.63	\$3,154.86	\$3,305.09	\$495.76	28	\$92,542.45
0.05	ST. COUNCIL(2-HS & MS), HON SOC, 7-12 SCIENCE FAIRS, *NEWSPAPER, *DECA, *FBLA, *FCCLA, *FFA, *SKILLS USA JH GOLF-2	\$2,311.25	\$2,426.81	\$2,542.38	\$381.36	11	\$27,966.13
0.0375	DEPT CHAIRS-6-DLHS, TEAM LEADERS 9 - CMS BUILDING LEVEL COMPUTER COOR-9 (MIN 1/SITE) *ELEMENTARY MUSIC (SPLIT/SITE--PV, SW, MH) *PEP BAND, ACADEMIC TEAM, MTSS, ROBOTICS CMS YEARBOOK, ESPORTS, CHARACTER COUNTS	\$1,733.44	\$1,820.11	\$1,906.78	\$286.02	57	\$108,686.53
0.02	COGNIA-10 (2 MAX/DLHS, CMS,PV,SW,MH) ROTC COLORS/SEM, MENTORS(8), PROM ADVISOR, IVN or ON-LINE COURSES	\$924.50	\$970.73	\$1,016.95	\$152.54	23	\$23,389.85
0.015	DUAL CREDIT, AP COURSE/SEMESTER,	\$693.38	\$728.04	\$762.71	\$114.41	48	\$36,610.20
0.01	7TH/8TH SPELLING BEE, 5TH/6TH SPELLING BEE, 7TH/8TH MATH COMP, SEN CLASS ADV, SADD, LEGO LEAGUE, VOICE OF DEM, VETERANS PROG.	\$462.25	\$485.36	\$508.48	\$76.27	10	\$5,084.75
TOTAL							\$664,449.71
TFFR & SOC SEC							<u>\$236,344.76</u>
2025-26 TOTAL COST							\$900,794.47
PAST YEAR TOTAL COST							\$778,345.82
INCREASE						15.73%	\$122,448.65

\*Contracted as as addendum to the teaching contract, rather than a separate co-curricular contract.

YEAR OF COACHING is Sport Specific at any level.



# DEVILS LAKE PUBLIC SCHOOL DISTRICT SALARY SCHEDULE

## 2026-27

5/28/2025

District pays all of Teacher's Share of TFFR (11.75%)

	<u>B</u>	<u>B+16</u>	<u>B+32</u>	<u>B+48</u>	<u>M</u>	<u>M+16</u>	<u>M+32</u>	<u>M+48</u>	<u>PhD/EdD</u>
1	\$47,475.00	\$48,075.00	\$48,825.00	\$49,725.00	\$51,725.00	\$52,475.00	\$53,225.00	\$54,125.00	\$55,125.00
TFFR SAL	\$53,796.03	\$54,475.92	\$55,325.78	\$56,345.61	\$58,611.90	\$59,461.76	\$60,311.61	\$61,331.44	\$62,464.59
2	\$48,275.00	\$48,875.00	\$49,625.00	\$50,525.00	\$52,525.00	\$53,275.00	\$54,025.00	\$54,925.00	\$55,925.00
TFFR SAL	\$54,702.55	\$55,382.44	\$56,232.29	\$57,252.12	\$59,518.41	\$60,368.27	\$61,218.13	\$62,237.96	\$63,371.10
3	\$49,075.00	\$49,675.00	\$50,425.00	\$51,325.00	\$53,325.00	\$54,075.00	\$54,825.00	\$55,725.00	\$56,725.00
TFFR SAL	\$55,609.07	\$56,288.95	\$57,138.81	\$58,158.64	\$60,424.93	\$61,274.79	\$62,124.65	\$63,144.48	\$64,277.62
4	\$49,875.00	\$50,475.00	\$51,225.00	\$52,125.00	\$54,125.00	\$54,875.00	\$55,625.00	\$56,525.00	\$57,525.00
TFFR SAL	\$56,515.58	\$57,195.47	\$58,045.33	\$59,065.16	\$61,331.44	\$62,181.30	\$63,031.16	\$64,050.99	\$65,184.14
5	\$50,675.00	\$51,275.00	\$52,025.00	\$52,925.00	\$54,925.00	\$55,675.00	\$56,425.00	\$57,325.00	\$58,325.00
TFFR SAL	\$57,422.10	\$58,101.98	\$58,951.84	\$59,971.67	\$62,237.96	\$63,087.82	\$63,937.68	\$64,957.51	\$66,090.65
6	\$51,475.00	\$52,075.00	\$52,825.00	\$53,725.00	\$55,725.00	\$56,475.00	\$57,225.00	\$58,125.00	\$59,125.00
TFFR SAL	\$58,328.61	\$59,008.50	\$59,858.36	\$60,878.19	\$63,144.48	\$63,994.33	\$64,844.19	\$65,864.02	\$66,997.17
7	\$52,275.00	\$52,875.00	\$53,625.00	\$54,525.00	\$56,525.00	\$57,275.00	\$58,025.00	\$58,925.00	\$59,925.00
TFFR SAL	\$59,235.13	\$59,915.01	\$60,764.87	\$61,784.70	\$64,050.99	\$64,900.85	\$65,750.71	\$66,770.54	\$67,903.68
8	\$53,075.00	\$53,675.00	\$54,425.00	\$55,325.00	\$57,325.00	\$58,075.00	\$58,825.00	\$59,725.00	\$60,725.00
TFFR SAL	\$60,141.64	\$60,821.53	\$61,671.39	\$62,691.22	\$64,957.51	\$65,807.37	\$66,657.22	\$67,677.05	\$68,810.20
9	\$53,875.00	\$54,475.00	\$55,225.00	\$56,125.00	\$58,125.00	\$58,875.00	\$59,625.00	\$60,525.00	\$61,525.00
TFFR SAL	\$61,048.16	\$61,728.05	\$62,577.90	\$63,597.73	\$65,864.02	\$66,713.88	\$67,563.74	\$68,583.57	\$69,716.71
10	\$54,675.00	\$55,275.00	\$56,025.00	\$56,925.00	\$58,925.00	\$59,675.00	\$60,425.00	\$61,325.00	\$62,325.00
TFFR SAL	\$61,954.67	\$62,634.56	\$63,484.42	\$64,504.25	\$66,770.54	\$67,620.40	\$68,470.25	\$69,490.08	\$70,623.23
11	\$55,475.00	\$56,075.00	\$56,825.00	\$57,725.00	\$59,725.00	\$60,475.00	\$61,225.00	\$62,125.00	\$63,125.00
TFFR SAL	\$62,861.19	\$63,541.08	\$64,390.93	\$65,410.76	\$67,677.05	\$68,526.91	\$69,376.77	\$70,396.60	\$71,529.75
12	\$56,275.00	\$56,875.00	\$57,625.00	\$58,525.00	\$60,525.00	\$61,275.00	\$62,025.00	\$62,925.00	\$63,925.00
TFFR SAL	\$63,767.71	\$64,447.59	\$65,297.45	\$66,317.28	\$68,583.57	\$69,433.43	\$70,283.29	\$71,303.12	\$72,436.26
13	\$57,075.00	\$57,675.00	\$58,425.00	\$59,325.00	\$61,325.00	\$62,075.00	\$62,825.00	\$63,725.00	\$64,725.00
TFFR SAL	\$64,674.22	\$65,354.11	\$66,203.97	\$67,223.80	\$69,490.08	\$70,339.94	\$71,189.80	\$72,209.63	\$73,342.78
14		\$58,475.00	\$59,225.00	\$60,125.00	\$62,125.00	\$62,875.00	\$63,625.00	\$64,525.00	\$65,525.00
TFFR SAL		\$66,260.62	\$67,110.48	\$68,130.31	\$70,396.60	\$71,246.46	\$72,096.32	\$73,116.15	\$74,249.29
15		\$59,275.00	\$60,025.00	\$60,925.00	\$62,925.00	\$63,675.00	\$64,425.00	\$65,325.00	\$66,325.00
TFFR SAL		\$67,167.14	\$68,017.00	\$69,036.83	\$71,303.12	\$72,152.97	\$73,002.83	\$74,022.66	\$75,155.81

<u>B</u>	<u>B+16</u>	<u>B+32</u>	<u>B+48</u>	<u>M</u>	<u>M+16</u>	<u>M+32</u>	<u>M+48</u>	<u>PhD/EdD</u>
16	\$60,075.00	\$60,825.00	\$61,725.00	\$63,725.00	\$64,475.00	\$65,225.00	\$66,025.00	\$67,125.00
TFFR SAL	\$68,073.65	\$68,923.51	\$69,943.34	\$72,209.63	\$73,059.49	\$73,909.35	\$74,815.86	\$76,062.32
17	\$60,875.00	\$61,625.00	\$62,525.00	\$64,525.00	\$65,275.00	\$66,025.00	\$66,825.00	\$67,925.00
TFFR SAL	\$68,980.17	\$69,830.03	\$70,849.86	\$73,116.15	\$73,966.01	\$74,815.86	\$75,722.38	\$76,968.84
18		\$62,425.00	\$63,325.00	\$65,325.00	\$66,075.00	\$66,825.00	\$67,625.00	\$68,725.00
TFFR SAL		\$70,736.54	\$71,756.37	\$74,022.66	\$74,872.52	\$75,722.38	\$76,628.90	\$77,875.35
19		\$63,225.00	\$64,125.00	\$66,125.00	\$66,875.00	\$67,625.00	\$68,425.00	\$69,525.00
TFFR SAL		\$71,643.06	\$72,662.89	\$74,929.18	\$75,779.04	\$76,628.90	\$77,535.41	\$78,781.87
20		\$64,025.00	\$64,925.00	\$66,925.00	\$67,675.00	\$68,425.00	\$69,225.00	\$70,325.00
TFFR SAL		\$72,549.58	\$73,569.41	\$75,835.69	\$76,685.55	\$77,535.41	\$78,441.93	\$79,688.39
<b>STEPS INCREASE TO \$900</b>								
21			\$65,825.00	\$67,825.00	\$68,575.00	\$69,325.00	\$70,125.00	\$71,225.00
TFFR SAL			\$74,589.24	\$76,855.52	\$77,705.38	\$78,555.24	\$79,461.76	\$80,708.22
22			\$66,725.00	\$68,725.00	\$69,475.00	\$70,225.00	\$71,025.00	\$72,125.00
TFFR SAL			\$75,609.07	\$77,875.35	\$78,725.21	\$79,575.07	\$80,481.59	\$81,728.05
23			\$67,625.00	\$69,625.00	\$70,375.00	\$71,125.00	\$71,925.00	\$73,025.00
TFFR SAL			\$76,628.90	\$78,895.18	\$79,745.04	\$80,594.90	\$81,501.42	\$82,747.88
24			\$68,525.00	\$70,525.00	\$71,275.00	\$72,025.00	\$72,825.00	\$73,925.00
TFFR SAL			\$77,648.73	\$79,915.01	\$80,764.87	\$81,614.73	\$82,521.25	\$83,767.71
25			\$69,425.00	\$71,425.00	\$72,175.00	\$72,925.00	\$73,725.00	\$74,825.00
TFFR SAL			\$78,668.56	\$80,934.84	\$81,784.70	\$82,634.56	\$83,541.08	\$84,787.54
26			\$70,325.00	\$72,325.00	\$73,075.00	\$73,825.00	\$74,625.00	\$75,725.00
TFFR SAL			\$79,688.39	\$81,954.67	\$82,804.53	\$83,654.39	\$84,560.91	\$85,807.37
27			\$71,225.00	\$73,225.00	\$73,975.00	\$74,725.00	\$75,525.00	\$76,625.00
TFFR SAL			\$80,708.22	\$82,974.50	\$83,824.36	\$84,674.22	\$85,580.74	\$86,827.20
28			\$72,125.00	\$74,125.00	\$74,875.00	\$75,625.00	\$76,425.00	\$77,525.00
TFFR SAL			\$81,728.05	\$83,994.33	\$84,844.19	\$85,694.05	\$86,600.57	\$87,847.03
29			\$73,025.00	\$75,025.00	\$75,775.00	\$76,525.00	\$77,325.00	\$78,425.00
TFFR SAL			\$82,747.88	\$85,014.16	\$85,864.02	\$86,713.88	\$87,620.40	\$88,866.86
30			\$73,925.00	\$75,925.00	\$76,675.00	\$77,425.00	\$78,225.00	\$79,325.00
TFFR SAL			\$83,767.71	\$86,033.99	\$86,883.85	\$87,733.71	\$88,640.23	\$89,886.69
<b>STEPS INCREASE TO \$1000</b>								
31			\$74,925.00	\$76,925.00	\$77,675.00	\$78,425.00	\$79,225.00	\$80,325.00
TFFR SAL			\$84,900.85	\$87,167.14	\$88,017.00	\$88,866.86	\$89,773.37	\$91,019.83
32			\$75,925.00	\$77,925.00	\$78,675.00	\$79,425.00	\$80,225.00	\$81,325.00
TFFR SAL			\$86,033.99	\$88,300.28	\$89,150.14	\$90,000.00	\$90,906.52	\$92,152.97
33			\$76,925.00	\$78,925.00	\$79,675.00	\$80,425.00	\$81,225.00	\$82,325.00
TFFR SAL			\$87,167.14	\$89,433.43	\$90,283.29	\$91,133.14	\$92,039.66	\$93,286.12
34			\$77,925.00	\$79,925.00	\$80,675.00	\$81,425.00	\$82,225.00	\$83,325.00
TFFR SAL			\$88,300.28	\$90,566.57	\$91,416.43	\$92,266.29	\$93,172.80	\$94,419.26

## 2026-27 CO-CURRICULAR SALARY SCHEDULE

BASE **\$47,475.00**

		1	1.05	1.1	0.15 X 11+ YEARS AMT	TYPICAL NUMBER	POTENTIAL TOTAL SALARY
		<u>1-5 YEARS</u>	<u>6-10 YEARS</u>	<u>11+ YEARS</u>	<u>16+ YEARS/DLPS</u>	<u>HIRED</u>	
0.165	HEAD--BB-2, FB, HK-2, WR-2, VB, TRACK-2	\$7,833.38	\$8,225.04	\$8,616.71	\$1,292.51	10	\$86,167.13
0.145	HEAD--SP, CC, DRAMA, BASE, SOFT, DANCE *STRINGS, *9-12 INSTRUMENTAL/VOCAL MUSIC	\$6,883.88	\$7,228.07	\$7,572.26	\$1,135.84	8	\$60,578.10
0.11	VAR ASSIST--BB-4,FB-3,HK-4,WR-3,TR-3,VB-2, BASE-3, SOFT-3, CC, DANCE, HEAD GOLF-2	\$5,222.25	\$5,483.36	\$5,744.48	\$861.67	29	\$166,589.78
0.08	9TH ATHLETIC COACHES--FB-2, BB-2, VB, BASE-2, SOFT-2, AST SPCH-VAR, AST DRAMA, GOLF ASST-2 *CMS 5-8 INSTRUMENTAL MUSIC, STUDENT CONGRESS *CMS 5-8 VOCAL MUSIC	\$3,798.00	\$3,987.90	\$4,177.80	\$626.67	16	\$66,844.80
0.065	7-8TH ATH COACHES--BB-8,FB-4,WR-2,TR-4,VB-4,BASE-2, SOFT-2, YRBK, ASSIST SPEECH-7TH/8TH	\$3,085.88	\$3,240.17	\$3,394.46	\$509.17	28	\$95,044.95
0.05	ST. COUNCIL(2-HS & MS), HON SOC, 7-12 SCIENCE FAIRS, *NEWSPAPER, *DECA, *FBLA, *FCCLA, *FFA, *SKILLS USA JH GOLF-2	\$2,373.75	\$2,492.44	\$2,611.13	\$391.67	11	\$28,722.38
0.0375	DEPT CHAIRS-6-DLHS, TEAM LEADERS 9 - CMS BUILDING LEVEL COMPUTER COOR-9 (MIN 1/SITE) *ELEMENTARY MUSIC (SPLIT/SITE--PV, SW, MH) *PEP BAND, ACADEMIC TEAM, MTSS, ROBOTICS CMS YEARBOOK, ESPORTS, CHARACTER COUNTS	\$1,780.31	\$1,869.33	\$1,958.34	\$293.75	57	\$111,625.59
0.02	COGNIA-10 (2 MAX/DLHS, CMS,PV,SW,MH) ROTC COLORS/SEM, MENTORS(8), PROM ADVISOR, IVN or ON-LINE COURSES	\$949.50	\$996.98	\$1,044.45	\$156.67	23	\$24,022.35
0.015	DUAL CREDIT, AP COURSE/SEMESTER,	\$712.13	\$747.73	\$783.34	\$117.50	48	\$37,600.20
0.01	7TH/8TH SPELLING BEE, 5TH/6TH SPELLING BEE, 7TH/8TH MATH COMP, SEN CLASS ADV, SADD, LEGO LEAGUE, VOICE OF DEM, VETERANS PROG.	\$474.75	\$498.49	\$522.23	\$78.33	10	\$5,222.25
	TOTAL						\$682,417.52
	TFFR & SOC SEC						<u>\$242,735.91</u>
	2026-27 TOTAL COST						\$925,153.43
	PAST YEAR TOTAL COST						\$900,794.47
	INCREASE					2.70%	\$24,358.96

\*Contracted as as addendum to the teaching contract, rather than a separate co-curricular contract.

YEAR OF COACHING is Sport Specific at any level.

# GRIEVANCE PROCEDURE

## **DEFINITIONS:**

Grievance: a formal written allegation by a grievant based upon an event or condition which affects the circumstances under which a teacher works.

Grievant: any non-management employee of the district who occupies a position requiring a state certification for teaching and for which the agreement makes provisions.

Day: any day in which the central administrative office of the district is open for business.

Immediate Supervisor: the lowest level administrator having line supervisory authority over the grievant who has been designated to adjust grievances.

## **INFORMAL LEVEL:**

Before filing a formal written grievance, the grievant shall attempt to resolve it by an informal conference with his/her immediate supervisor.

## **FORMAL LEVEL:**

### Level 1:

Within twenty (20) days after the discovery of the act or omission giving rise to the grievance, the grievant and/or representative must present his/her grievance in writing to his/her immediate supervisor.

This statement shall be a clear, concise statement of the circumstances giving rise to the grievance, the decision rendered at the informal conference, and the specific remedy sought.

The supervisor shall communicate his/her decision to the employee in writing within five (5) days after receiving the grievance.

Within the above time limits, either party may request a personal conference.

### Level 2:

In the event the grievant is not satisfied with the decision at Level 1, he/she may appeal the decision to the Superintendent within five (5) days.

This statement should include a copy of the original grievance, the decision rendered, and a clear, concise statement of the reasons for the appeal.

The Superintendent or Acting Superintendent shall conduct an investigation into the allegations and shall communicate his/her decision within five (5) days after receiving the appeal. Either the grievant or the Superintendent may request a personal conference within the above time limits.

Level 3:

If the grievant is not satisfied with the decision at Level 2, he/she may, within five (5) days, appeal the decision to the School Board.

This statement shall include a copy of the original grievance and appeal, the decision rendered, and a clear, concise statement of the reasons for the second appeal. The grievant may appear before the board to present his/her grievance.

The board shall communicate its decision to the grievant within five (5) days following the next regularly scheduled board meeting. The decision of the board shall be final and no further procedure is available to the grievant within the provision of this agreement.

Such a resolution or decision shall be transmitted to the aggrieved person together with all supporting data, and a copy shall not be placed in the grievant's personnel file. The determination of the board shall be final.